

VKV GOVERNMENT DEGREE COLLEGE, KOTHAPETA

DEPARTMENT OF COMPUTER SCIENCE

Action Plan for the Academic Year 2023-24

S.No	Month/ Year	Proposed Activities	Remarks
1	Aug – 2023 II Week	Preparation of annual Curricular Plans Conduct Department meeting	
	III Week	Preparation of e-content, SIP	
	IV Week	Conduct of bridge course to the I year students Conduct Mentor Mentee Meeting	
2.	Sep – 2023 I Week	Arrange a Guest Lecture Conduct Department meeting	
	II Week	I Midterm examinations I year Conduct Mentor Mentee Meeting	
	III Week	Conduct of student seminars	
	IV Week	Student Group Discussions & Assignments	
3.	Oct- 2023 I Week	Conduct of student seminars Conduct Mentor Mentee Meeting	
	II Week	I Midterm examinations II year	
	III Week	Conduct Department meeting	
	IV Week	Conduct of on line Quiz Programme & Assignments	
4.	Nov – 20223 I Week	Preparation of annual curriculum for odd Semester Papers, I Midterm examinations III year	
	II Week	Conduct Department meeting	
	III Week	II Midterm examinations I year Conduct Mentor Mentee Meeting	
	IV Week	Assignments	
5.	December – 2023 I Week	II Midterm examinations II year & III year Conduct National Level Seminar, Conduct Remedial coaching to I & II Year Students	
	II Week	Conduct Department meeting, Conduct assignments	
	III Week	Odd Semester end examinations for II year students Conduct Mentor Mentee Meeting Conduct Remedial coaching to III Year Students	
	IV Week	Odd Semester end examinations for I year students Conduct Charles Babbage Birthday` Conduct Guest Lecture	
6.	January – 2024 I Week	Odd Semester end examinations for III year students Preparation of e-content, Conduct best practice activity	
	II Week	Commencement of Even Semester, work distribution, time table preparation, preparation of annual curricular plans	

	III Week	Conduct Department meeting Conduct of online Quiz & Assignments	
	IV Week	Conduct of certificate course/ add on course for 30 days Conduct Mentor Mentee Meeting	
7.	February - 2024 I Week	Midterm examinations for I year Conduct Mentor Mentee Meeting	
	II Week	Midterm examinations for II year Conduct a Webinar	
	III Week	Conduct Department meeting ,Conduct of student seminars	
	IV Week	Celebrating National Science day- Assignments	
8.	March – 2024 I Week	Conduct of student seminars Conduct Extension Activity	
	II Week	II Midterm examinations for I year	
	III Week	Conduct of student seminars Conduct Mentor Mentee Meeting	
	IV Week	Conduct Department meeting ,Assignments	
9.	April– 2024 I Week	Conduct Academic competitions like online quiz, Essay writing and Elocution. Conduct Remedial coaching to I & II Year Students	
	II Week	II Midterm examinations for II year Conduct Department meeting ,Assignments	
	III Week	Even Semester end examinations for I year students Conduct Mentor Mentee Meeting	
	IV Week	Even Semester end examinations for II year students	
10.	May– 2023 I Week	Internship	
	II Week	Internship	
	III Week	Internship	
	IV Week	Internship	